



DAVID BROWER CENTER

## RENTAL PACKET



### Hosting sustainable events since 2009

The David Brower Center provides a home for the environmental movement by advocating for the beauty, diversity, and ecological integrity of Earth. Our downtown Berkeley LEED Platinum building is a vibrant place that inspires, sustains, and connects people who are committed to environmental and social action. In addition to our event venue we offer art exhibitions, community programs, and high-quality office space for like-minded organizations.

**To inquire about availability please visit our website or contact our Events Team directly:  
[browercenter.org/rentals](http://browercenter.org/rentals) • [events@browercenter.org](mailto:events@browercenter.org) • 510-809-0900**

2150 Allston Way • Berkeley, CA 94704  
[www.browercenter.org](http://www.browercenter.org)

# OUR RENTAL SPACES

## Richard & Rhoda Goldman Theater

Our beautifully finished theater features natural bamboo walls, raised theatrical seating for 178, and carpet made from 100% non-toxic recycled post-consumer material. The Goldman Theater is ideal for film screenings, lectures, appearances, panel discussions, and ceremonies. Features include a motorized retractable screen and custom sound reinforcement by Meyer Sound.



## Tamalpais Room

Easily our most versatile space, the Tamalpais is ideal for a variety of special events, meetings, seminars, and presentations. Whether for a seated banquet, standing reception, or classic boardroom arrangement, this room can also be rented with the adjacent terrace for social and professional affairs. The Tamalpais features full audio/visual capabilities.



## Hazel Wolf Gallery & Atrium Lobby

Featuring environmentally-focused artwork from regional and national artists, the Hazel Wolf Gallery & Atrium Lobby is the perfect space for your next reception. This flexible space can be set up for happy hours and galas, or meal seating for larger conferences.



## Kinzie Room

The Kinzie opens directly into our Hazel Wolf Gallery & Atrium Lobby. This room is best suited for classes, meetings, or as a breakout room and features tackboard and whiteboard walls, an airwall to divide the room, and full audio/visual capabilities. The Kinzie is also our overflow space for the Goldman Theater.



## Terrace

Our only outdoor space, the Terrace can be rented on its own or in conjunction with other rooms. With views of the Berkeley hills and featuring stunning landscape design, the Terrace is a great space for a cocktail mixer, meal seating, or informal gatherings. Please note that the Terrace is only available between 8 am and 10 pm due to Berkeley's noise curfew.



STANDARD ROOM CAPACITIES*	Standing	Theater	Banquet	Classroom	Boardroom	U-Shape
Goldman Theater 1970 sqft		178				
Tamalpais Room 1575 sqft	120	120	96	72	48	39
Kinzie Room 936 sqft	80	75	56	51	36	30
Gallery & Lobby 1220 & 1300 sqft	250	50	80			
Terrace 1770 sqft	100	60	50			

\*Visit [our website](#) for physically distanced capacities in light of COVID-19 health concerns.

# RENTAL RATES & POLICIES

Our rental rates include set-up and use of a wide variety of equipment, subject to availability.

The Brower Center is now offering a quarter-day rental rate in order to encourage shorter meetings that reduce the potential exposure of COVID-19. Partial day rentals occur between 7am and 3pm, or 5pm and midnight. Catered events for the theater and/or gallery require additional rental spaces. Please inquire for package pricing.

We require a minimum of 15 business days notice for all booking inquiries. For rush bookings, payment and all required contracts and approvals are due no later than 10 business days before a confirmed event. Failure to do so will result in a cancellation of the booking.

ROOM RATES <i>(effective Jan 1, 2020)</i>	Nonprofit			Colleges/Universities			Corporate/Individuals		
	Quarter Day (up to 4 hours)	Half Day (up to 8 hours)	Full Day (up to 12 hours)	Quarter Day (up to 4 hours)	Half Day (up to 8 hours)	Full Day (up to 12 hours)	Quarter Day (up to 4 hours)	Half Day (up to 8 hours)	Full Day (up to 12 hours)
Goldman Theater	\$570	\$950	\$1,425	\$585	\$975	\$1,440	\$915	\$1,525	\$2,300
Hazel Wolf Gallery	\$480	\$795	\$1,195	\$490	\$800	\$1,220	\$750	\$1,250	\$1,850
Tamalpais Room	\$480	\$795	\$1,195	\$490	\$800	\$1,220	\$750	\$1,250	\$1,850
Kinzie Room	\$415	\$695	\$975	\$425	\$700	\$995	\$650	\$1,075	\$1,600
Terrace	\$415	\$695	\$975	\$425	\$700	\$995	\$650	\$1,075	\$1,600

A/V RATES	Standard	Overflow Feed	Videoconf.	Video Recording	A/V Staff Requirements
Goldman Theater	\$325	N/A	\$425	\$575	Program duration
Hazel Wolf Gallery	\$295	N/A	N/A	N/A	Program duration
Tamalpais Room	\$295	\$325 <i>(in 2021)</i>	\$400	N/A	Not required after three hours
Kinzie Room	\$295	\$325	\$400 <i>(in 2021)</i>	N/A	Not required after three hours

## Additional Fees and Requirements

For the remainder of 2020, and through 2021, a \$50 cleaning charge will be added to all event contracts to help offset increased janitorial fees related to COVID-19.

**Extended Occupancy:** Prior arrangements must be made and approved for all events in excess of the Half Day or Full Day window. A fee of \$195/hour per floor will be assessed for additional time. The deadline for occupancy changes is 72 hours prior to the first scheduled date of the event and is subject to availability.

**Overage Penalty:** We will assess a fee of \$200/hour plus 2x the hourly cost of staffing for any non-approved occupancy, such as early arrival or late departure.

**Insurance:** All meetings and events must be covered by client-provided liability insurance. Please inquire for limits and further details.

**Security:** Some evening and weekend events require a minimum of one security guard during the rental period. Additional security guards may be required depending on the scope of the rental. The rate for security personnel is \$55/hour per guard with a five-hour minimum.

## Audio/Visual Services

All A/V packages are inclusive of PA system, projector, laptop, a variety of microphones and cables, Wi-Fi, and 3 hours of A/V staff time. Additional A/V staff hours are available, and sometimes required, at \$45/hour after the first three hours. **Additional videography services** are available through Maze Productions; please inquire for details and pricing.

## Cancellation Policy

A booking deposit of 50% of the full rental fee is due when a contract is signed. The remaining 50% is due one month prior to the event. In the case of cancellation:

- More than 90 days before the first scheduled date: 100% of the booking deposit is refunded
- 30 to 90 days before the first scheduled date: 100% of the booking deposit is retained
- Less than 30 days before the first scheduled date: 100% of the full rental fee is retained

EQUIPMENT
We offer the following sustainably designed equipment and furniture at no additional charge. Items are subject to availability and must be reserved in advance. We do not provide linens.
(29) 72" rectangular banquet tables, (3) 72" rectangular tables (standing height), (15) 60" round banquet tables, (5) 32" round cocktail tables (standing height),
(225) padded chairs, (2) rolling coat racks, (2) lecterns, (2) 8' x 4' magnetic dry erase boards, (2) a-frame flip chart holders/whiteboards, Projection screens in all event spaces,
Tackboard and whiteboard on walls in Kinzie conference room

## Food, Beverage, and Alcohol Policies

All events featuring food and/or beverage are subject to a \$300 fee that is waived by booking a DBC Catering Partner. In addition, all packaging and servicewear must be reusable, recyclable or compostable, i.e., no single-use plastics. A Food & Beverage Policy packet is available by request.

All service of alcoholic beverages must be approved prior to an event. Alcohol liability insurance is required, and evidence of insurance must be provided by the client or their vendor a minimum of two weeks in advance. An ABC permit may also be required for events open to the public. Failure to secure and provide evidence of necessary permits and/or insurance by the required deadline will result in termination of the client's ability to serve alcohol.

## Transit and Parking

The Brower Center is just one block east of the Downtown Berkeley BART station.

Garage parking is available on an hourly basis at numerous nearby locations. The closest garage is the City of Berkeley's Oxford Garage, located directly beneath DBC - enter at 2161 Kittredge Street.

Street parking is available on all streets surrounding the Brower Center. Parking is metered from 9 am - 6 pm Monday through Saturday.

# CATERING PARTNERS

Our Catering Partners have undergone an application process for inclusion on this list. They have been selected based on their commitment to sustainable catering and event practices, delicious food, and impeccable customer service. Our partners can provide either full service, drop off service, or both (noted in the listings below).

**Always check our website for the most up-to-date catering and vendor information.**

**Full Service:** includes staffing to assist with set up, event maintenance, and clean up  
**Drop Off:** food and beverage is dropped off, and the client is responsible for set up and clean up  
**Alcohol Service:** bartenders on staff

## 1951 Coffee Company

[www.1951coffee.com](http://www.1951coffee.com)  
510-280-6171, [catering@1951coffee.com](mailto:catering@1951coffee.com)  
\$: Drop Off or Pick Up\*

1951 Coffee is a Berkeley-based nonprofit organization dedicated to promoting the well being of the refugee community through job training and employment of refugees and asylees. Their menu features their very own Durable Solution Blend (50% Colombian, 50% Ethiopian), Blue Willow Teas, and pastries from Firebrand Artisan Breads and Third Culture Bakery.

*\*Client pick-up only on Mondays; drop off resumes May 2020*

## ACT Catering

[www.actcatering.com](http://www.actcatering.com)  
Kristine Seinsch: 510-654-0148, [kristine@actcatering.com](mailto:kristine@actcatering.com)  
\$\$: Full Service, Drop Off, Alcohol Service  
\*Participates in the UC Berkeley Eat Well Program

Serving well-prepared fresh food and service at reasonable prices. Sourced from sustainable farms and high-quality organic ingredients.

## Aurora Catering

[www.auroracateringbayarea.com](http://www.auroracateringbayarea.com)  
Dawn Deardorf: 510-582-9529, [dawn@auroracateringbayarea.com](mailto:dawn@auroracateringbayarea.com)  
\$\$-\$\$: Full Service, Drop Off, Alcohol Service

Local company using fresh, seasonal ingredients. Strong flavors of France and Spain and consideration to vegetarian, vegan, and gluten-free dishes. Great attention to custom needs.

## Bistro Express

[www.bistroexpresssf.com](http://www.bistroexpresssf.com)  
Erica Partida: 510-655-5630 x 709, [erica@labonnecuisine.com](mailto:erica@labonnecuisine.com)  
\$: Drop Off

A subsidiary of La Bonne Cuisine, Bistro Express offers affordable breakfast and lunch options prepared with the same care LBC clients have come to expect. Order from the regular menu or check their website for a rotating daily menu, which is often theme-based.



Matt Garamy Photography/ ACT Catering

## Food Shift

[www.foodshift.net](http://www.foodshift.net)  
510-898-7812, [catering@foodshift.net](mailto:catering@foodshift.net)  
\$\$-\$\$: Full Service, Drop Off, Pick Up

Food Shift is a plant-based catering company that highlights rescued produce and employs individuals facing poverty, joblessness, and hunger. By booking with Food Shift you are not only getting a great meal, but also giving back to your community, the local economy, and the planet.

## Hugh Groman Group

[www.hughgromancatering.com](http://www.hughgromancatering.com)  
Nina Reubner: 510-647-5165 x101, [info@hughgromancatering.com](mailto:info@hughgromancatering.com)  
\$\$-\$\$: Greenleaf Platters: Drop Off, or minimally staffed  
\$\$\$-\$\$\$: Hugh Groman Catering: Full Service with chefs cooking on site, Alcohol Service  
\*Participates in the UC Berkeley Eat Well Program  
\*\*Certified Green Business by the CA Green Business Network of Alameda County

Hugh Groman Catering and Greenleaf Platters use the incredible bounty of the Bay Area to create a delicious, vibrant menu. From a casual continental breakfast to a celebratory hors d'oeuvre reception, they have options to fit every occasion.

## La Bonne Cuisine Catering and Events

[www.labonnecuisine.com](http://www.labonnecuisine.com)  
Erica Partida: 510-655-5630 x 709, [erica@labonnecuisine.com](mailto:erica@labonnecuisine.com)  
\$\$-\$\$\$-\$\$\$: Full Service, Drop Off, Alcohol Service

An LGBT-run company, La Bonne Cuisine has been serving the Bay Area for over 20 years. Known for serving sustainably-sourced world fusion cuisine presented in unique and unexpected ways.

## Mixing Bowl Catering

[www.mixingbowlcatering.com](http://www.mixingbowlcatering.com)  
Maria Kuzmina: 510-655-5630, [events@mixingbowloakland.com](mailto:events@mixingbowloakland.com)  
\$: Full Service, Drop Off, Alcohol Service  
\*Participates in the UC Berkeley Eat Well Program  
\*\*Certified Green Business by the CA Green Business Network of Alameda County

A dedicated team of food and service staff eager to take care of your needs. Fresh, seasonally-inspired food using local organic ingredients. Easy ordering and exceptional quality.

# CATERING PARTNERS, CONT.

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## **The RedDoor Catering**

[www.reddoorcatering.com](http://www.reddoorcatering.com)

Reign Free: 510-459-6212, [info@reddoorcatering.com](mailto:info@reddoorcatering.com)

\$\$: Full Service, Drop Off, Alcohol Service

\*MBE: Minority Business Enterprise | WBE: Women Business Enterprise

Committed to freshly picked, freshly prepared, freshly presented gourmet dining experiences. Caribbean joins Creole, Pan-Asian, and Low Country influences to present explosive flavor combinations and imaginative menus.

## **Swanky Catering**

[www.swankycateringevents.com](http://www.swankycateringevents.com)

Amy Torgerson: 510-500-3981, [info@swankycateringevents.com](mailto:info@swankycateringevents.com)

\$\$-\$\$: Full Service, Drop Off, Alcohol Service

A local women-owned, green business specializing in custom event creation and menus to suit your event needs - from a simple lunch to an elaborate celebration. Taste influences from around the world.

## **The Town Kitchen**

[www.thetownkitchen.com](http://www.thetownkitchen.com)

707-342-8489, [hello@thetownkitchen.com](mailto:hello@thetownkitchen.com)

\$\$-\$\$: Full Service, Drop Off

Offering locally-sourced, chef-crafted meals while providing Bay Area disadvantaged youth fair-wage employment, on-the-job training, and pathways to upward mobility. Breakfast, lunch, dinner, and Happy Hour service includes delivery & set-up for business meetings and full-service for conferences & events. A for-profit public benefit company, The Town Kitchen is committed to providing excellence to the community, the youth they employ, and the clients they serve.

*\*Larger minimums required for weekend events; please inquire with Town Kitchen directly.*



Matt Garamy Photography/ Town Kitchen



Riki Feldmann Photography

# OTHER EVENT PARTNERS

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## **Bluma Flower Farm**

[www.blumaflowerfarm.com](http://www.blumaflowerfarm.com)

510-501-1022, [blumaflowers@gmail.com](mailto:blumaflowers@gmail.com)

Bluma Flowers grows Certified Organic flowers in three local locations.

## **Doubletree by Hilton Berkeley Marina**

[www.doubletreeberkeleymarina.com](http://www.doubletreeberkeleymarina.com)

510-548-7920, [JBKCA\\_DS@hilton.com](mailto:JBKCA_DS@hilton.com)

A discounted rate is available when you reserve rooms through the Brower Center website.

## **Gorgeous and Green**

[www.gorgeousandgreen.com](http://www.gorgeousandgreen.com)

510-665-7974, [shop@gorgeousandgreen.com](mailto:shop@gorgeousandgreen.com)

\*\*Certified Green Business by the CA Green Business Network of Alameda County

Small production, locally-grown floral and greenery design using reclaimed materials.

## **Hotel Shattuck Plaza**

[www.hotelshattuckplaza.com](http://www.hotelshattuckplaza.com)

510-845-7300, [sales@hotelshattuckplaza.com](mailto:sales@hotelshattuckplaza.com)

A discounted rate is available when you reserve rooms through the Brower Center website.

## **Maze Productions**

[www.maze-productions.com](http://www.maze-productions.com)

Local, full service videography and editing. Maze also offers live streaming and photography. Please contact [events@browercenter.org](mailto:events@browercenter.org) for availability and services/pricing.

## **Tonic Beverage Catering**

[www.tonicbeveragecatering.com](http://www.tonicbeveragecatering.com)

Steve Kapetanakis: 570-807-3527, [steve@tonicbevcaterring.com](mailto:steve@tonicbevcaterring.com)

Delivering lively atmosphere, impeccable service, and exceptional value for over a decade.